



Celbridge Community School

Checklist

- Completed Application Form
- Original Birth Certificate
- P.P.S. Number
- Evidence of residential address
(Original Utility Bill - not a copy)
- Completed Personal Data Form
- Completed Consent Form
(Department of Education and Skills)

• *Incomplete forms will not be accepted and will be returned to you.*

Closing Date: 12 noon
Friday 10th November 2017

Please return to:
Celbridge Community School,
Moortown,
Maynooth Road,
Celbridge,
Co Kildare

Phone No: 01 485 3998

Email: admin@celbridgecs.ie

School Web Site:
www.celbridgecs.ie

Application for 1st Year Enrolment 2018-2019

(Block Capitals please)

Applicants Name: _____

Address: _____

Current Primary School: _____

For School use only: PPOD Number _____

Birth Certificate Checked: _____

Application Form for 1st Year Enrolment 2018/2019

1). STUDENT DETAILS (BLOCK CAPITALS PLEASE)

STUDENT'S SURNAME: _____ PPS NUMBER: _____

FIRST NAME: _____ NATIONALITY: _____

ADDRESS: _____

DATE OF BIRTH: ____/____/____ MALE FEMALE

Number of children in family _____ Position in Family: _____

Landline No: _____ Mobile No. for texting Parents: _____

PLEASE INDICATE IF YOU WISH CORRESPONDENCE TO BE FORWARDED BY EMAIL YES _____ NO _____

EMAIL ADDRESS FOR CORRESPONDENCE _____

2). Family Details

Mother's/Guardian's Name: _____

Father's/Guardian's Name: _____

Mother's Maiden Name: _____
*(mandatory - for Department of Education and Skills)

Contact Number: _____

Contact Number: _____

Mobile Number: _____

Mobile Number: _____

Fathers e-mail: _____

Mother's e-mail: _____

Correspondence Address: -
for school reports etc.

2nd Address – if applicable:

2nd Mobile number for texting – if applicable: _____

3) Emergency Contacts

In the event of an emergency and the parents/guardians are unavailable, please enter the details of an appropriate contact person.

Contact name: _____ Phone Number: _____

Mobile No. _____ Relationship to Student: _____

Name of Family Doctor: _____ Phone Number: _____

Medical Card Holder: Yes No Card Number: _____

4) EDUCATIONAL BACKGROUND

• Present Primary School: _____ Years attended from _____ to _____

• 2nd Primary School attended (if any): _____ Years attended from _____ to _____

Address: _____

ADDITIONAL INFORMATION

Does your child have Special Education Needs: Yes No

If Yes, Please details: _____

Has your child been assessed by an Educational Psychologist? Yes No

Psychological Report attached: Yes No Date of Psychological Report/s: _____

Does your child have an Irish Exemption? Yes No

Have you submitted Irish exemption Certificate to Celbridge Community School? Yes No

Does your child have any siblings attending Celbridge Community School? Yes No

Does your child have any medical condition and/or is prescribed any medication that the school should be aware of?

Yes No

If yes please give details:

IMPORTANT INFORMATION:

- **Class Administration Fee €100.00:** (cheques made payable to 'Celbridge Community School').
 - This includes 24 hour personal accident insurance for school students
 - School journal
 - Locker and key (this includes a master key for the school should a student forget or lose their key)
 - Photocopying/school assessments/administration/paper etc.
 - All applications must be accompanied by evidence of parent(s)' residential address i.e. landline/gas/electricity bill in the name of the parents/guardians. **The original Birth Certificate of the student should also accompany the application.**
 - ***Important:*** *The name you provide on the application form will be used in all school's records and documentation. Please ensure all correspondence to the school is consistent with the name entered on the Application form.*
 - **Please take note of the following dates:** -
 - ◆ Closing date for return of completed Application forms: **12 noon Friday 10th November 2017**
Late applications will only be considered if places are available after the enrolment process has been completed.
 - ◆ Open Day/Meeting for incoming students: **Saturday 14th October 2017**
 - ◆ Assessment: **Saturday 3rd February 2018**
 - **Please note:** Completion of this enrolment form and payment of the class administration fee does **not** guarantee a place in this school for your son / daughter.
 - Admission / Enrolment is subject to the approval of the Board of Management and subject to resources and the availability of places in the school
 - If your application is unsuccessful your class administration fee will be returned to you.
 - Class administration fee is not refundable if a place is accepted and not taken up.
-

I hereby declare that the information provided in this form is correct.

I understand that the information supplied will be used for bona fide school business.

I hereby declare to adhere to CCS code of behaviour. Copy available on request or on school website

SIGNATURES

Student's Name: _____

Signature of Parent / Guardian: _____

Signature of student: _____

Consent Form for Sensitive Personal Data for the School's October Return to the Department of Education and Skills

Certain sensitive personal data which the Department asks post-primary schools to furnish via the "Annual Post-Primary School October Return/Examination Entries" process requires your written consent for your child's school to record this information and for the school to forward this information to the Department for purposes as outlined in circular 0047/2010 a copy which is available at www.education.ie or on request from your child's school.

Please note that the reference to "you" in this consent form means a parent or a guardian of a student, or a student aged 18 years and over who is attending a recognised post-primary school.

Please enter the following details in BLOCK CAPITALS

Name of School: Celbridge Community School
Name of Parent/Guardian: _____
Name of Student: _____
Class year of student 1st Year

1. Where your child is currently in 1st Year do you or your child possess a medical card?
(please CIRCLE the appropriate answer)

YES NO

2. Is your child a member of the Traveller Community *?
(please CIRCLE the appropriate answer)

YES NO

* "Traveller Community" means the community of people who are commonly called Travellers and who are identified (both by themselves and others) as people with a shared history, culture and traditions including, historically, a nomadic way of life on the island of Ireland. Section 2(1) of the Equal Status Act, 2000

Signed: _____

Parent/Guardian/Student

Date: _____

Please complete this form and return to your post-primary school. This form will be retained by the post-primary school and will be made available for inspection by authorised officers of the Department or from the Office of the Data Protection Commissioner.